

Contact:

Major Dental Clinics
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FINANCIAL POLICY:

Thank you for choosing **Major Dental Clinics of Chicago**. Our primary mission is to deliver the best and most comprehensive dental care available. An important part of the mission is making the cost of optimal care as easy and manageable for our patients as possible by offering several payment options.

Payment Options:

You can choose from:

- Cash, Check, Visa, MasterCard or Discover Card
We offer a courtesy accounting adjustment to patients who pay for their treatment with cash or check, prior to completion of, this is on a case by case basis at the discretion of the business office. The adjustment varies according to the individual treatment plan.
- Convenient Monthly Payment Options* from CareCredit or Springstone
 - Allow you to pay over time
 - Lower interest rates on longer terms

Please note:

Major Dental Clinics of Chicago requires payment prior to the completion of your treatment. If you choose to discontinue care before treatment is complete, the full amount of the treatment is due if all prosthetics have been completed by the lab. Should the care be discontinued without lab work involvement, then payment for services completed and time devoted by the clinic are due upon termination of treatment.

For treatment plans requiring multiple appointments, alternative payment arrangements may be provided. More comprehensive treatment plans of \$1000 or more, a deposit of 10% is required **to secure your initial treatment appointment**. Remaining fee will be divided into payments dependent on procedures.

We also offer in-house financing for orthodontic treatments. The payment plan after the initial \$1000 down at banding, is designed for equal payments for the length of anticipated treatment. A late fee will be assessed on payments late more than 10 days.

For patients with dental insurance we are happy to work with your carrier to maximize your benefit and directly bill them for reimbursement for your treatment. A fee of \$50 is charged for patients who miss or cancel without 48-hour notice (see reverse side), fee waivers may be considered, see financial coordinator.

Major Dental Clinics of Chicago charges our Banks Fee Charge for returned checks.

Should you chose to go to a different provider for portions of treatment that have been designed by MDCC, you will need to get a referral from the MDCC provider. Treatment plans, fees and payments designed and recommended are for use ONLY with MDCC and no other provider, unless it is in conjunction with a treatment plan design and has been agreed upon by all parties prior to onset of treatment .
If you have any questions, please do not hesitate to ask.

****Subject to credit approval***

*****However, if your carrier denies payment for services rendered you will be responsible for payment of your treatment.***

(OVER)

PATIENT APPOINTMENT POLICY:

The providers of service at Major Dental Clinics of Chicago strive to help patients keep their teeth and gums healthy for life. Proper schedule of appointments is vital to that endeavor. Therefore, we ask for your cooperation regarding the following appointment policy:

- Every appointment is made to keep on schedule so we respectfully ask patients to be prompt and keep their appointments. We try to remind patients by telephone prior to their appointment, but please do not depend on this courtesy. If we are unable to reach you, your appointment card will serve as the confirmation and implies your obligation to be present. That time has been reserved especially for you. This means that other patients cannot be scheduled in your time slot and those wanting that time slot needed to schedule for another time. We reserve the right to charge for missed appointments or for appointments cancelled without 48 hours' notice. Exceptions to this policy can be determined only on an individual basis according to their circumstances. The broken appointment charge will depend on the time reserved, but not less than \$50.00. These charges are allowed by insurance companies; however, they are considered the patient's responsibility to pay.
- In order to ensure that we keep to our schedule, and yours, as much as possible and minimize patient waiting time, it is necessary to schedule certain procedures for specific times during the day. This allows us to provide you with the excellence in care that you expect and deserve. We know that your time is valuable and that none of our patients want to spend any longer in the dentist's office than they have to. Scheduling specified procedures for time slots allows us to be more efficient with your treatment and actually minimizes the time you have to spend in our office.

If you have any questions with regard to the policy, do not hesitate to ask our staff. We believe that good communication is the key to excellence in dental care.

We appreciate your cooperation.

I have read and understand the above Appointment and Financial Policy, and I have been provided with the answers to any questions I have at this time.

Patient, Parent or Guardian Signature

Date

Patient Name (Please Print)